

MINUTES OF BRINTON AND SHARRINGTON PARISH COUNCIL MEETING

Held on Thursday 30th July 2026 at 6.15pm in Sharrington Village Hall

Present: Cllr. D. Hyslop (Chair), Cllr. R. Hyslop, Cllr. S. Gray and Cllr. E. O’Kane
In attendance: Clerk A Yacoubian
Six members of the public
Cllr A Brown from 7.20pm

The Chair opened the meeting at 6.15pm

1. To receive apologies for absence - none
2. To receive declarations of interest and request dispensations of disclosable pecuniary interests by councillors in any of the Agenda items listed - None
3. Public questions, comments or representations on matters connected with this Agenda
Comments made by members of the public were as follows. A parishioner mention that a letter has been received from Historic England regarding the Wayside Cross, the objectives have been achieved. Historic England have no preference to how the surrounding area is maintained. A parishioner offered to pursue the planting discussed at Historic Englands visit to the site however the Clerk is to contact Historic England to clarify who is responsible for maintenance as it was mentioned that the responsibility is shared with Highways and the PC. A parishioner suggested updating the website and sharing progress on projects on the website between meetings. The PC stated that it would be looking at updating the website. A comment was also made about who will be responsible for the area near Copper Beeches if it floods.
4. To approve the minutes of the Annual Parish Meeting and the Annual Parish Council meeting held on 5th May 2026
Proposed SG, seconded RH and resolved to approve the Minutes, which were then signed by the Chair
5. Matters Arising from these Minutes for information only - None
6. To receive reports from County and District Councillors – for full report please refer to the website.
7. Planning
 - 7.1 To consider applications received at the time of publishing Agenda
Change of use of Shepherds Hut in grounds of dwelling from use incidental to the dwelling to a holiday let (no specified Use Class) Location: Valley View, Brinton Road, Sharrington, Melton Constable, Norfolk, NR24 2AB - (Withdrawn)
 - 7.2 To consider applications received since publication of Agenda - This item is to be removed from further agenda’s
 - 7.3 Updates on planning applications:
PF/24/0686 Erection of single-storey side and rear extension to dwelling – Copper Beeches, The Street, Sharrington, NR24 2AB (Approved) -A pipe has been connected to the ditch, this will carry the rainwater and an outlet for the septic tank. The ditch was maintained by the previous landowner/farm

manager so EO will ask the current farm manager if they can continue to do this. The Council has made numerous objections regarding the rain water and foul water discharging into the ditch but the pipe connection has been authorised. This is to be referred to Cllr A Brown. B&SPC will monitor the situation, record dates of flooding in the area and take photo's. Highways do come to clear out the pipes and it was mentioned that Highways would put concrete aprons in place on the roadside of Jubilee corner to protect the pipes from collapsing. Clerk to chase. Cllr A Brown mentioned it maybe an idea to get evidence regarding the high-water table and also mentioned that any flooding would be dealt by Highways.

PF/26/0770 Osotua, Old Hall Lane, Brinton, Melton Constable, Norfolk, NR24 2QQ,

Proposal: Removal of conservatory and erection of a single storey rear extension with two rooflight and woodburner flue. Other external alterations to include infilling of window opening on the north elevation, porch front. Extension to the garage and replacement door and window. Brick Pillars at front of property to be replaced by oak posts and a 5-bar gate, and the drive widened to accommodate a maximum of 3 cars. Decision: Approved. No further comments

7.4 Update on Knockavoe and any other enforcement matters

No substantive hedge has been planted as per the enforcement decision and about 50 per cent of what has been planted has been dying back well before the start of this hot summer. Clerk to look at previous correspondence and follow up with the enforcement which may have expired.

8. Finance and Regulatory

8.1 To receive cash account and bank reconciliation to 22nd July 2026

Balance at bank on Received with no comments

8.2 To receive bank statement from 5th May 2026 to 30th June 2026

Received

8.3 To note payments since last meeting as follows:

None

8.4 To approve the following payments:

NorfolkALC Website Hosting Fees £86.88

NorfolkALC Website domain name renewal £84.00

The payments were approved and the cheques then signed

Clerks salary tbc (ref item 16.2)

9. To further consider speed limit reduction on B1110 – updates and action – An email has been received from a parishioner which was read out as requested by the sender. This was considered however B&SPC have corresponded with Highways on a number of occasions over the last year. They have written twice within the last month and have yet to receive a reply to this correspondence. It was mentioned that the speed limit was reduced in Briningham, but this may be because there is a Village Hall on that strip of road. (A Councillor wished to correct a previous statement by a resident of Brinton who stated that the PC had paid over £2,500 towards the Milestone. This money did in fact come in the form of grants). It was mentioned to approach the local police if they could do speed checks on that stretch. There is an online on-line drop in session being held on 5th August, North Norfolk - Online Neighbourhood Drop-In : Wed 05 Aug 18:30 [#719608376] Norfolk Constabulary via Neighbourhood Alert. Clerk to send the link. Cllr A Brown has offered to meet the parishioner and any other interested parties in August.

10. To consider action to be taken regarding Sharrington Milestone – B&SPC are concerned about the "safety" of the milestone and possible future damage from traffic, hedge cutters/trimmers. Discussion was held and it was agreed to contact the stone mason to ask if they could put in place the cardboard and gravel to suppress the weeds in order to make the milestone more visible and protect from hedge cutters/trimmers etc.

11. Correspondence – NPT&S Training – It was decided that there was no training needed at present.
12. Footpath audit as per Ramblers email dated 30th March 2026 – Some work has been carried out on the Sharrington footpath, it was suggested that it may be an idea to walk the footpath, SG . Clerk to send the email to Friends of Brinton to see if anyone wishes to check the footpaths in Brinton.
13. Policies – To review current policies – Clerk to go back to the internal auditor to clarify the update to the Financial Regulations and the Standing Orders that is referred to in the internal audit. The review of the policies is a work in progress.
14. To receive items for information for next Agenda – None
15. To confirm the date and time of the next Parish Council meeting – 24th September 2026 @ 6.15pm
16. Clerk employment
 - 16.1 Resolution to close the meeting to the press and public under the Public Bodies (Admission to Meetings) Act 1960 to deal with item 16.2
Proposed and resolved
 - 16.2 To discuss any employment matters arising (refer to page 4)

Signature.....

Date.....