

BRINTON & SHARRINGTON PARISH COUNCIL

Meeting Notice and Summons

Notice is given to the public and Councillors of the Parish Council are summoned to attend a Parish Council Meeting of Brinton & Sharrington Parish Council in Sharrington Village Hall on **TUESDAY** 26th November 2024 at 6.15pm

L.J. Jennings Parish Clerk

19th November 2024

Members of the Public are welcome to attend this Parish Council meeting

Please note that although the Parish Council does not officially record the meeting, recording of the meeting may take place as a right. If you intend to record the meeting, please advise the Clerk or Chair prior to the start of the meeting.

AGENDA

1. To receive apologies for absence
2. Declarations of Interest and any dispensations of disclosable pecuniary interests
3. Public questions, comments or representations *(on matters connected with this Agenda)*
4. Approval of draft Minutes of the Parish Council Meeting held on 26th September 2024 and the Extraordinary Parish Council Meeting held on 17th October 2024
5. Matters arising from those minutes
 - 5.1 To receive an update on the maintenance of the village milestone situated on the A148 and agree any action.
 - 5.2 To receive an update on Highways issues.
 - 5.3 The signpost on A148.
 - 5.4 The new Policies at the Recycling Centres
 - 5.5 Filing cabinet to be situated at Sharrington Village Hall
 - 5.6 Parish Councillor 'G Mail' email addresses.
 - 5.7 GOV.uk Domain name registration.
 - 5.8 Parish name change.
6. To receive reports from District Councillor and County Councillor
7. Planning
 - 7.1 To discuss and make observations on any applications received:
 - 7.2 Update on applications:
 - 7.3 To consider any Enforcement Matters and since publication of the agenda:
8. Finance
 - 8.1 To receive balance sheet and report on bank reconciliation
 - 8.2 To approve list of payments
 - 8.2a) To record the payment of £14.40 to Norfolk ALC for the GOV.uk domain name registration for two years.
 - 8.2b) Annual Membership to Campaign for Rural England (CPRE) - £60.00
 - 8.2c) Clerks salary and expenses (including ink for printer) –
 - 8.2d) To receive notification of the Local Government Services Pay Agreement 2024
 - 8.2e) To discuss Budget for 2025-26 and agree the Precept.
 - 8.2f) Renewal of Microsoft 365 at a cost of £59.99
 - 8.2g) Grant of £250 to Sharrington PCC for the upkeep of the Churchyard.
9. Policies for adoption and approval
 - 9.1 To receive the Working from Home Policy.
 - 9.2 To receive the Standing Order's.
 - 9.3 To receive the Financial Regulations.

- 9.4 To receive the Disciplinary and Grievance Policy.
- 9.5 To receive the Vexatious Policy.
- 9.6 To receive the Co-Option Policy.
- 9.7 To look at updating other Policies and to receive the Priority List.
- 9.8 To receive the draft Annual Action Plan.
- 10. To deal with any correspondence
 - 10.1 To receive notification from Norfolk County Council (NCC) Highways regarding the Grit Bin Audit for 2024.
 - 10.2 Affordable Housing Crisis in North Norfolk.
- 11. Matters for information only or next agenda
- 12. To agree date of and to discuss the next meeting
- 13. ***Resolution to close the meeting to the press and public under the Public Bodies Admission to Meeting Act 1960 s.1.2.***
- 14. To discuss staff matters.